

Rockland Main Street, Inc.

Spring Hiring Fair Registration



South School

30 Broadway, Rockland, Maine 04841

Wednesday, April 17th, 3:30 – 6:00 pm

NOTE TIME OF EVENT



Deadline for EARLY BIRD registration and payment is March 1st, 2019.

REGISTRATION - EARLY BIRD FEE: \$49 BEFORE MARCH 1ST

REGISTRATION - \$59 AFTER MARCH 1ST

Please make checks payable to: **Rockland Main Street, Inc.** *Note on the check memo: "Spring Hiring Fair."*

Return your completed registration form **with payment** to: Rockland Main Street, P.O. Box 402, Rockland, ME 04841

REQUIREMENTS:

1. Participants may begin setting up at 2 pm and must complete set up of their booth before 3:30 pm.
2. Do not nail, tack, tape or otherwise attach anything to walls or floors.
3. Participants may not break down their booths until after 6:00 pm.
4. All participant materials must be removed from the South School before 7:00 pm.
5. Participation in the Spring Hiring Fair shall be at the risk of the participant. The participant hereby releases and forever discharges and expressly agrees to indemnify and hold harmless Rockland Main Street, Inc., the officers, directors, employees, agents, volunteers, event sponsors, City of Rockland, RSU 13, members of this organization, and any party associated with the event from any and all claims for loss, damage or injury whatsoever which might arise from the participant's participation in the Spring Hiring Fair. The undersigned acknowledges that s/he has read and understood the foregoing, and further acknowledges that s/he must abide by all the REQUIREMENTS of the Spring Hiring Fair.

Participant Authorized Signature: _____

Print Name: _____

Date: _____ Business/Organization Name: _____

Contact Email: _____

Contact Phone #: Office/ _____ Cell/ _____

The Spring Hiring Fair is a production of the Economic Vitality Committee of Rockland Main Street, Inc.

Presented by:



In partnership with:



A production of:



Sponsored by:



The Maine Department of Labor provides equal opportunity in employment and programs. Auxiliary aids and services are available to individuals with disabilities upon request.



Greetings Local Employers!

The Economic Vitality Committee of **Rockland Main Street, Inc.** is pleased to announce that registration is open for our **Annual Spring Hiring Fair**.

The **Spring Hiring Fair** will take place on Wednesday, April 17th from 3:30 pm - 6:00 pm at the South School, located at 30 Broadway in Rockland.

Benefits for Participating Employers

- Opportunity to meet a wide variety of Midcoast job seekers
- Free and extensive advertising for all participating employers: Social Media, Print Media, Online Media, & more!
- Networking opportunities with local business owners and local community leaders
- Table and chairs for your business or organization

Register by March 1st to take advantage of Early Bird Pricing

- Read and complete the attached registration form.
- Early Bird registration fee is \$49, payable by check. **Registration fee will be \$59 after March 1st.**
- Return your registration form with payment to Rockland Main Street, Inc., P.O. Box 402, Rockland, ME 04841.
- Register at least one of the positions offered at the Spring Hiring Fair with the Career Center. This is a free service, but it is a requirement to participate.
- Final registration deadline is **March 21st**. **PLEASE NOTE THAT THERE WAS A WAITING LIST LAST YEAR.**
- In order for us to advertise and promote your business or organization’s attendance at the **Spring Hiring Fair**, we must receive your completed registration form, Career Center registration, and registration fee by March 21st.

Rockland Main Street, Inc. looks forward to seeing you at the **Spring Hiring Fair!**

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Dear Job Creators!

In our efforts to serve a rapidly growing employer base, and in order to provide you with the best possible service, we are asking that all hiring fair participants have an active job order on the Maine JobLink. To do this you will need to set up an account in Maine's JobLink which will allow you to enter your future job postings.

If you do not already have an account you may register at www.mainecareercenter.gov by clicking on "Employer" and then on New Customer "Sign up". You will be asked to provide the company Federal Employer Identification Number (FEIN), some basic contact information, and to create a user name and password.

Once you submit your registration, your FEIN will be confirmed and your account approved. You will then be notified via an email to log in to the system and post your jobs. You'll have 24/7 access to your job postings and to occupational profiles of applicants who have accepted a referral to your position.

Please contact JobLink staff at (207)-623-7967 if you have any questions or need assistance with the registration process. Thank you for continuing to use Maine's JobLink as a convenient and cost-effective approach in locating qualified employees for your business.

Thank you!